



Committee Manager : Carrie O'Connor (Ext 37614)

11 September 2014

## **CHIEF EXECUTIVE REMUNERATION COMMITTEE**

A meeting of the Remuneration Committee will be held in The Holly Room, Ground Floor Reception at the Arun Civic Centre, Maltravers Road, Littlehampton **on Monday 22 September 2014 at 6.00 pm** and you are requested to attend.

Members : Councillors Wotherspoon (Chairman), Chapman, Clayden, Hitchins and Cunard.

## **A G E N D A**

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declaration of personal and/or prejudicial/pecuniary interest that they may have in relation to items on this agenda.

You should declare your interest by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under the normal procedure rules applicable to the Committee

You then need to re-declare your prejudicial/pecuniary interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

3. MINUTES

To approve as a correct record the Minutes of the meeting held on 18 February 2014 (attached).

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution:-

That under Section 100A(4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds it may involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified again the item.

6. CONSIDERATION OF THE SALARY PACKAGE FOR THE CHIEF EXECUTIVE [Exempt – Paragraph 1 – Information Relating to Individuals]

To consider the attached briefing paper and background information.

Note : \*Indicates report is attached for Members of the Committee only.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or Head of Human Resources & Customer Services in advance of the meeting.

Subject to approve at the next Panel meeting

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CHIEF EXECUTIVE REMUNERATION COMMITTEE

18 February 2014 at 6.00 p.m.

Present: Councillors Elkins (Chairman), Mrs Bowyer, English, Hitchins and Dr Walsh.

550. DECLARATIONS OF INTEREST

The Monitoring Officer has advised Members of interim arrangements to follow when making declarations of interest. They have been advised that for the reasons explained below, they should make their declarations on the same basis as the former Code of Conduct using the descriptions of Personal and Prejudicial Interests.

Reasons

- The Council has adopted the government's example for a new local code of conduct, but new policies and procedures relating to the new local code are yet to be considered and adopted.
- Members have not yet been trained on the provisions of the new local code of conduct.
- The definition of Pecuniary Interests is narrower than the definition of Prejudicial Interests, so by declaring a matter as a Prejudicial Interest, that will cover the requirement to declare a Pecuniary Interest in the same matter.

Where a Member declares a "Prejudicial Interest" this will, in the interests of clarity for the public, be recorded in the Minutes as a Prejudicial and Pecuniary Interest.

There were no declarations of interest made.

551. MINUTES

The Minutes of the meeting held on 12 February 2013 were approved as a correct record and signed by the Chairman.

552. EXEMPT INFORMATION

The Committee

RESOLVED

Subject to approve at the next Panel meeting

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Chief Executive Remuneration  
Committee – 18.02.14.

That under Section 100A(4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

553. DETERMINATION OF THE REMUNERATION FOR THE CHIEF EXECUTIVE (Exempt – Paragraph 1 – Information Relating to Individuals)

The Head of Human Resources and Customer Services advised the Committee that the Chief Executive's Appraisal against his personal targets for November 2012 to October 2013 had been concluded, as per the Leader's letter dated 15 November 2013.

In considering the documentation that had been circulated, the Committee participated in detailed discussion and considered a number of factors in reaching a determination. A pay award of £1,000 was agreed, which equated to 1%.

The Committee had also been requested to consider a three year pay deal but, given the current economic situation and the fact that the Chief Executive's targets were set on an annual basis, this was not agreed.

The Committee therefore

RECOMMEND TO FULL COUNCIL – That

- (1) a three year pay agreement not be approved; and
- (2) a £1,000 pay award be approved.

(The meeting concluded at 6.55 p.m.)